

**Information Technology and Systems Improvement Committee
Minutes
March 15, 2018**

A public meeting of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on March 15, 2018, at the Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007.

Members Present:

David Byers, Chairperson, Director, Administrative Office of the Courts
Frank Milstead, Director, Department of Public Safety, Lt. Timothy Chung representing
Mark Napier, Pima County Sheriff's Office
Sheila Polk, Yavapai County Attorney
Daniel Sharp, Chief, Oro Valley Police Department, Lt. Ed Shaefer representing by conference call

Members Absent:

Joe Brugman, Chief, Safford Police Department

Staff Participating:

Marc Peoples, Program Manager
Heather Bohnet, Grant Coordinator

Guests Participating:

Aaron Gorrell, Waterhole Justice Consulting, by conference call

I. Call to Order and Roll Call

The meeting was called to order by Chairperson David Byers at 1:30 p.m. The roll was taken, and a quorum was declared present.

II. Minutes of the October 23, 2017 Meeting

Chairperson Byers called for any changes or corrections to the minutes. Commissioner Mark Napier made a motion to approve the minutes of the meeting held on October 23, 2017. The motion was seconded by Lt. Timothy Chung and was unanimously approved by the Committee.

III. Full-Service Forensic Crime Laboratory Grant Program

Heather Bohnet, Criminal Justice Systems Improvement Grant Coordinator, provided an overview of the Full-Service Forensic Crime Laboratory Grant Program. The requirements to be considered a Full-Service Crime Lab were reviewed. The FY19 funding recommendation of \$100,000 per lab to the five eligible crime labs, for a total of a \$500,000 allocation for the FY19 Full-Service Forensic Crime Laboratory Grant, was presented.

Commissioner Sheila Polk entered a motion to recommend to the full Commission, the staff recommendation of the \$500,000 allocation for FY19. The motion was seconded by Commissioner Mark Napier and was unanimously approved by the Committee.

IV. Criminal Justice Related IT Projects

- Protection Order Update

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided an update on the Order of Protection and Injunction against Harassment (OP/IAH) project.

Marc Peoples and Aaron Gorrell, Waterhole Justice Consulting, presented a Proof of Concept demonstration of the new OP/IAH system. There was discussion around the creation of the petition, courts access to terminal kiosks and computers for petition creation, and prosecutor access to the Order once it has been issued.

- Conditions of Release Update

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided an update on the progress of the Conditions of Release Project. Discussion was held on the approximate cost of the project, the usefulness of sharing Conditions of Release with law enforcement, and the timely removal from systems once conditions are no longer active. Next steps of the project are to meet with the presiding judges to discuss the standardization of Conditions of Release and then provide an update to this Committee on the cost of the project and feedback received from the presiding judges.

V. Call to the Public

Chairperson Byers made a call to the public. No members of the audience addressed the Committee.

VI. Date, Time, and Location of Next Meeting

The next Information Technology and Systems Improvement Committee meeting will be at the call of the Chairperson.

VII. Adjournment

The meeting was adjourned at 3:12 p.m.

Respectfully submitted,



Andrew T. LeFevre
Executive Director

Audio recording is available upon request.