

Arizona Criminal Justice Commission Minutes

March 21, 2019

A public meeting of the Arizona Criminal Justice Commission convened on March 21, 2019, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present

Sheila Polk, Chairperson, Yavapai County Attorney
Joe Brugman, Vice Chairperson, Chief, Safford Police Department
Mark Brnovich, Attorney General, Paul Ahler representing
David Byers, Director, Administrative Office of the Courts
Sean Duggan, Chief, Chandler Police Department, Mike Heikes representing
Barbara LaWall, Pima County Attorney, Amelia Cramer by phone
Greg Mengarelli, Mayor, City of Prescott
Frank Milstead, Director, Department of Public Safety, Blaze Baggs representing
Bill Montgomery, Maricopa County Attorney
Charles Ryan, Director, Department of Corrections
David Sanders, Pima County Chief Probation Officer
Daniel Sharp, Chief, Oro Valley Police Department, Jason Larter representing
Steve Stahl, Chief, City of Maricopa Police Department, Law Enforcement Leader
Steve Williams, Navajo County Supervisor
C.T. Wright, Chairperson, Board of Executive Clemency

Members Absent:

Mark Napier, Pima County Sheriff; Paul Penzone, Maricopa County Sheriff

Staff Present

Andy LeFevre, Executive Director
Tony Vidale, Deputy Director
Heather Bohnet, Grant Coordinator
Wendy Boyle, Program Project Specialist
Larry Grubbs, Program Manager
Patty Hatvick, Finance Manager
Marc Peoples, Program Manager, by phone
Kyle Walraven, Project Manager

I. Call to Order, Roll Call and Pledge of Allegiance

The meeting was called to order by Chairperson Sheila Polk at 1:30 pm who led the Pledge of Allegiance. Roll call was taken, and a quorum was declared present.

II. Minutes of the January 24, 2019 Meeting.

Chairperson Polk called for a motion on the minutes of the Commission meeting held on January 24, 2019. Commissioner Sharp entered a motion to approve the minutes. The motion was seconded by Commissioner Brugman and was approved by the Commission with one abstention by Commissioner Williams.

III. Executive Director's Report

1. Staff and Program Updates

Executive Director LeFevre informed the Commission that SAC Director Catie Clark left the agency, and Deputy Director Vidale is taking over the SAC unit as interim manager. ACJC is evaluating the skill sets of the SAC department, the current workload, and projects. In staffing, ACJC will be looking to hire a SAC director by the end of the fiscal year and is in the process of posting for a research analyst I position. ACJC is continuing work on the Comprehensive Opioid Abuse Prevention (COAP) grant from the Bureau of Justice Assistance. Last meeting centered on integrating a statewide plan to get law enforcement more involved in prevention efforts by sending a survey to the coalitions for a better sense on what resources and tools the groups can use. Started discussions with ASU on the implementation of the 2020 AYS survey and finalizing the contract. The Victim Rights week is April 7-13, and ACJC is partnering for the statewide event. ACJC is proud of the partnership with the Governor's Office of Youth, Faith, and Family (GOYFF) through the Substance Abuse Partnership and the Epidemiology Work Group. GOYFF wrote ACJC into the substance abuse & mental health services administration (SAMHSA) grant for \$150,000 in the next five years to support some of the SAC work and support staff. Having conversations with John Allen, Chairman of the House Judiciary Committee, on the topic of criminal justice reform. He is considering working through the budget process to have ACJC receive two FTEs over the next 6-9 months to do research and provide answers to questions identified by the legislature. This shows a growing awareness and appreciation of the work that the Statistical Analysis Center does. Director LeFevre presented the Commission with a document that the staff has produced over the course of several months containing an internal organizational vision and values statement on how the staff's work and direction fit in the Commission mission statement.

2. Finance Update

Patty Hatvick presented a financial report as of February 2019. The staff has begun to plan for the fiscal year end. For the CJEF funding, total revenues received were at 65 percent, expenditures at 53 percent, whereas the Crime Lab income was at 66 percent and spending at 75 percent. For the Victim grant, the revenue is at 65 percent, and the costs are at 68.6 percent. On the APRC fund, the income is 58 percent and expenses at 71 percent. For the State Aid/County Attorneys fund, the revenues will be distributed the first week in April and the last week in June. The fingerprint fund received \$450,000, and appropriations totaled \$600,000; also, the DEA received 50 percent of the revenues and spent 60 percent of the expenses.

IV. Committee Reports

A. Executive

1. Update on the activities of the Executive Committee

Chairperson Polk reported the Committee had not met, and there were no activities to report.

2. Update on Statistical Analysis Center Projects

Executive Director LeFevre noted the SAC unit has provided data requests for AYS and is looking at finding a better way to disseminate the information quickly, and is asking ASU to deliver the data in a different format to process the data.

B. Drug, Gang and Violent Crime Control

1. Update on the activities of the Drug, Gang & Violent Crime Committee

Chairperson Brugman stated the Committee would meet on April 25, 2019.

C. Crime Victims

1. Update on the activities of the Crime Victims Committee

Chairperson Ryan reported the Committee met on March 5, 2019, and referred to Program Manager Larry Grubbs for the presentation of the agenda items.

2. A. FY19 Program Benefit Funding Reallocation

Commissioner Ryan entered a motion to approve that compensation funds for the current FY19 be reallocated to the operational units as proposed in Table VS-1 on page 13 of the agenda using the fund sources identified. The motion was seconded by Commissioner Brugman and was unanimously approved by the Commission.

B. FY20 State and Federal Funding Amount

Commissioner Montgomery entered a motion to approve the total state and federal funding for the FY20 Crime Victim Compensation Program set at \$4,563,887; including \$3,500,000 in state compensation funds and \$1,063,887 in federal VOCA compensation funds. The motion was seconded by Commissioner Mengarelli and was unanimously approved by the Commission.

C. FY20 Designation of Operational Units

Commissioner Brugman entered a motion to approve the designation of the 15 County Attorney Offices as operational units for the FY20 Crime Victim Compensation Program. The motion was seconded by Commissioner Stahl and was unanimously approved by the Commission.

D. FY20 Program Funding Allocation

Commissioner Stahl entered a motion to approve the allocation of \$4,563,887 in state and federal crime victim compensation funds, as proposed in Table VS-3 page 18 of the agenda, to operational units for the FY20 Crime Victim Compensation Program. The motion was seconded by Commissioner Brugman and was unanimously approved by the Commission.

3. Victim Compensation & Assistance Fund Balance

Larry Grubbs noted that the last two fiscal years, the fund balance reduction experienced by the Victim Compensation & Assistance fund is around \$874,000 each year. Mr. Grubbs reported that the Crime Victims Committee discussed the appropriate fund balance to maintain and whether to prioritize victim assistance over victim compensation when considering program reductions, as well as looking at strategies to find other fund sources.

E. Information Technology Systems Improvement

1. Update on the activities of the Information Technology Systems Improvement Committee

Chairperson Byers informed the Commission that there were two items to present to the Commission and referred to Heather Bohnet and Kyle Walraven.

2. Full-Service Forensic Crime Laboratory Grant Program

Heather Bohnet, Grant Coordinator, presented the F20 Full Service Forensic Crime Laboratory grant proposals and allocations of funds for \$700,000 in a handout to the Commission. Commissioner David Byers entered a motion to approve the Full-Service Forensic Crime Laboratory grant allocations in the amount of \$700,000 for FY20 grant program cycle of July 1, 2019, through June 30, 2020. The motion was seconded by Commissioner Brugman and was unanimously approved by the Commission.

3. Criminal Justice Related IT Project

Kyle Walraven, Project Manager, reviewed the project status report on the Orders of Protection. The purpose was to show the work completed for the month of February and to show the total life-cycle of the project and deliverables in terms of completion. If the project stays on track, March has 25 deliverables due that estimates at 38 percent completion by April 1st, in April there are 34 deliverables due that forecasts at 66 percent completed by May 1st, and in May there are 30 deliverables with assessments at 91 percent completion by June 1st. The goal is to have a pilot program in July with the Maricopa County Sheriff's Office, Glendale Police Department, and the Glendale City Court. Future presentations will be set with the Sheriffs Association, AZ Association of Chiefs of Police and the Law Enforcement Summit to recruit more agencies to conduct the pilots and to make them aware of training in October.

F. Legislative

1. Update on the activities of the Legislative Committee

Chairperson Sanders reported the Executive and Legislative Committees meet every other Friday during the legislative session and have met on January 18, February 1 and 15, March 1. He referred to Executive Director LeFevre to review the legislation.

2. Review of Active Legislation

Executive Director LeFevre provided a Bill Tracklist as of 3/15/19 for the Commission to review. The ACJC membership bill did not go through and did not meet the crossover deadline. ACJC has considered SB 1250 a priority, and Senator Steele introduced the Sexual Assault Protective Order bill. Staff met with the Senator to propose changing the language removing that a victim must wait for the assault to happen twice before filing an order of protection with the change being the assault to occur once before filing.

V. Commission Member Summaries of Current Events

Commissioner Brugman brought up the Law Enforcement Summit this year scheduled for July 16-18 in Flagstaff. Executive Director LeFevre stated there are two vacancies on the Commission. Judge Ron Reinstein has expressed interest in the seat and ACJC has contacted the Sheriffs Association for the other open spot.

VI. Call to the Public

Chairperson Polk made a call to the public. Donna Hamm, Executive Director of Middle Ground Prison Reform and Retired Judge, spoke to the Commission on a striker bill SB 1037.

VII. Date, Time and Location of Next Meeting

The next Arizona Criminal Justice Commission meeting takes place at 1:30 pm on Thursday, May 23, 2019, at 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

VIII. Adjournment

The meeting adjourned at 2:45 pm.

Respectfully submitted,



Andy LeFevre
Executive Director

Audio recording is available upon request.