

**NOTICE OF PUBLIC MEETING  
OF THE  
ARIZONA CRIMINAL JUSTICE COMMISSION  
AND  
AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Arizona Criminal Justice Commission** and to the general public that the **Arizona Criminal Justice Commission** will hold a meeting open to the public on **Thursday, March 29, 2018** beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

The Commission may go into executive session for any of the purposes set forth in A.R.S. 38-431.03(A)(1) through (7), as applicable to the agenda items listed, including for the purposes of receiving legal advice or the consideration of employment related issues.

Agenda for the meeting is as follows:

- |  |   |
|--|---|
| <b>I. Call to Order, Roll Call, and Pledge of Allegiance</b>   | <b>Chairperson Sheila Polk</b>  |
| <b>II. Updates:</b> <ul style="list-style-type: none"><li>• <b>Governor Ducey's School Safety Initiatives</b></li><li>• <b>Criminal History Completeness</b></li></ul>   | <b>Tim Roemer &amp; Anni Foster</b><br><b>Marc Peoples</b>                                |
| <b>III. Minutes of the January 17, 2018 Meeting</b> <ul style="list-style-type: none"><li>• <b>Approval of Minutes</b></li></ul>   | <b>Chairperson Sheila Polk</b><br><b>P-F-T</b>  |
| <b>IV. Executive Director's Report</b> <ul style="list-style-type: none"><li><b>A. Staff and Program Updates</b></li><li><b>B. Finance Update</b></li></ul>  | <b>Andrew T. LeFevre</b><br><b>Info</b><br><b>Info</b>                                    |
| <b>V. Committee Reports</b> <ul style="list-style-type: none"><li><b>A. Executive</b><ul style="list-style-type: none"><li>1. <b>Update on the activities of the Executive Committee</b></li><li>2. <b>Discussion on Commission Approval of ACJC Reports</b></li></ul></li><br/><li><b>B. Drug, Gang &amp; Violent Crime Control Program</b><ul style="list-style-type: none"><li>1. <b>Update on the activities of the Drug, Gang &amp; Violent Crime Committee</b></li></ul></li></ul> | <b>Sheila Polk</b><br><b>Info</b><br><b>Info</b><br><br><b>Joe Brugman</b><br><b>Info</b> |

**C. Crime Victims**

**Charles Ryan**

- 1. Update on the activities of the Crime Victims Committee
- 2. Victim Compensation Grant Program

**Info**

**Larry Grubbs**

- Review, discussion, consideration and possible action on the following:
  - FY18 Program Benefit Funding Re-Allocation
  - FY19 State and Federal Funding Amounts
  - FY19 Designation of Operational Units
  - FY19 Program Funding Allocation

**P-F-T**

**P-F-T**

**P-F-T**

**P-F-T**

**D. Information Technology Systems Improvement**

**David Byers**

- 1. Update on the activities of the Information Technology & Systems Improvement Committee

**Info**

- 2. Full-Service Forensic Crime Laboratory Grant Program

**Marc Peoples**

- Review, discussion, consideration and possible action on the FY19 Full Service Forensic Crime Laboratory grant proposal and allocations.

**P-F-T**

**E. Legislative**

**David Sanders**

- 1. Update on the activities of the Legislative Committee
- 2. Review of Active legislation

**Info**

**Jaime Watson**

**VI. Commission Member Discussion of New Issues**

**Andrew T. LeFevre**

- Members will discuss an issue that they would like to make the Commission aware of for future consideration or general information purposes.

**Info**

**VII. Call to the Public**

Those wishing to address the Commission need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

**VIII. Date, Time, and Location of Next Meeting**

The next Commission meeting will be held on **Thursday, May 17, 2018 at 1:30 p.m.** at 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

**IX. Adjournment**

A copy of the agenda background material provided to Commission members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.



**ARIZONA CRIMINAL JUSTICE COMMISSION**

**Request for Commission Action**

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
March 29, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the January 18, 2018 Meeting

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

The Commission approve the minutes of the Arizona Criminal Justice Commission meeting held on January 18, 2018

**DISCUSSION:**

N/A

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**Arizona Criminal Justice Commission  
Minutes  
January 18, 2018**

A public meeting of the Arizona Criminal Justice Commission convened on January 18, 2018, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

**Members Present**

Mark Brnovich, Attorney General, Tom Rankin representing  
Joe Brugman, Chief, Safford Police Department  
David Byers, Director, Administrative Office of the Courts  
K.C. Clark, Navajo County Sheriff  
Dave Cole, Retired Judge, by conference call  
Barbara LaWall, Pima County Attorney, Kathleen Mayer representing  
Frank Milstead, Director, Department of Public Safety, Timothy Chung representing  
Bill Montgomery, Maricopa County Attorney, Mark Faull representing  
Mark Napier, Pima County Sheriff, Byron Gwaltney representing  
Charles Ryan, Director, Department of Corrections  
Daniel Sharp, Chief, Oro Valley Police Department, Kara Riley representing  
David Sanders, Pima County Chief Probation Officer  
Steve Williams, Navajo County Supervisor

**Staff Present**

Andrew T. LeFevre Executive Director  
Tony Vidale, Deputy Director  
Patty Hatvick, Finance Manager  
Jaime Watson, Public Information Officer  
Larry Grubbs, Program Manager  
Marc Peoples, Program Manager  
Wendy Boyle, Program Project Specialist

**Members Absent**

Sean Duggan, Chairperson, Chief, Chandler Police Department  
Sheila Polk, Vice Chairperson, Yavapai County Attorney  
Paul Penzone, Maricopa County Sheriff  
C.T. Wright, Chairperson, Board of Executive Clemency

**I. Call to Order and Roll Call**

The meeting was called to order by Acting Chairperson Joe Brugman at 1:30 p.m. There was a roll call, and a quorum was declared present.

**II. Pledge of Allegiance**

Acting Chairperson Brugman led the Pledge of Allegiance.

**III. Approval of the Minutes of the November 16, 2017, Meeting**

Acting Chairperson Brugman called for a motion on the minutes. Commissioner David Sanders entered a motion to approve the minutes, seconded by Commissioner K.C. Clark and was unanimously approved by the Commission.

**IV. Election of a Chairperson and a Vice Chairperson**

Executive Director Andrew LeFevre reviewed that at the last Commission meeting, the nomination for the position of Chairperson and Vice Chairperson opened.

Acting Chairperson Brugman called for the motion of the Chairperson nominations. Commissioner David Byers entered a motion to nominate Commissioner Sheila Polk as Chairperson of the Commission. Designee Kathleen Mayer seconded the motion. Acting Chairperson Brugman called for additional nominations, and there were none. Acting Chairperson Brugman called for a motion to close the nominations for Chairperson. The Commission unanimously approved the motion made by Designee Kathleen Mayer, seconded by Commissioner K.C. Clark to close the nominations for Chairperson.

Acting Chairperson Brugman called for a motion to elect Commissioner Sheila Polk as Chairperson. Commissioner David Byers entered a motion to elect Commissioner Sheila Polk as Chairperson of the Commission, seconded by Designee Kathleen Mayer and was unanimously approved by the Commission. Acting Chairperson Brugman congratulated Commissioner Sheila Polk on being newly elected as Chairperson. Acting Chairperson Brugman called for a motion on the Vice Chairperson nominations. Commissioner Charles Ryan entered a motion to nominate Commissioner Joe Brugman as Vice Chairperson of the Commission. Designee Kathleen Mayer seconded the motion. Acting Chairperson Brugman called for additional nominations, and there were none.

Acting Chairperson Brugman called for a motion to close the nominations for Vice-Chairperson. The Commission unanimously approved the motion made by Commissioner David Byers, seconded by Designee Kathleen Mayer to close the nominations for Vice-Chairperson.

Commissioner David Byers entered a motion to elect Commissioner Joe Brugman as Vice-Chairperson of the Commission, seconded by Designee Kathleen Mayer and was unanimously approved by the Commission.

**V. Executive Director's Report**

**A. Staff and Program Updates**

ACJC recently hired Rosemary Armenta as the Accounting Specialist 2 in Finance and chose Bianca Carbonaro as the legislative intern this semester. A recent promotion included Matt Bileski as the Applications Developer position. There are vacancies for two Senior Research Analysts and Researcher 2 positions in the Statistical Analysis Center, an Accounting Technician in Finance, and a Crime Victim Program Project Specialist. For the Commission, there are two vacancies for mayor and law enforcement leader in the Commission, and there is interest from the Mayor of Surprise and the Chief of Police in Maricopa. ACJC is expecting news from the Governor's Office of Boards and Commissions on their appointments. ACJC staff continues to work on the Governor's recidivism reduction project; Executive Director LeFevre accepted the role as western region chairperson for the National Criminal Justice Association, and ACJC continues to work with the Auditor General's office on the 18 months of the sunset review. From the Governor's state budget, ACJC requested \$100,000 for the buildout of the reporting system and \$350,000 from the APRC fund for the recidivism study which ACJC did not receive it. Staff will work with the appropriations chair for further guidance. Arizona Youth Survey (AYS) has 161 schools enrolled; however, in Cochise, Gila, Greenlee, La Paz and Navajo counties, some schools have not signed up. A video produced by AZ POST presented to the Commission was shown as a recruitment tool.

**B. Finance Update**

Finance Manager Patty Hatvick presented the FY18 six-month budget from July 1, 2017, through December 31, 2017, showing the detailed state and federal funds. An analysis prepared for the budgeted ACJC positions track the cost centers and a time study completed on where each employee's time charged for each grant.

## **VI. Committee Reports**

### **A. Executive**

#### **1. Update on the activities of the Executive Committee**

Executive Director LeFevre stated there were no items to present.

#### **2. Discussion on Commission Approval of ACJC Reports**

Executive Director LeFevre reported on the listing of reports generated by ACJC and the due dates. In reviewing an approval mechanism, a consideration would be for the Executive Committee to be the pass-through for review and the Committee can decide if the reports need a broader review by the Commission which will require staff to adjust internal time frames. Executive Director LeFevre stated that 80-85 percent of the reports could be ready for review. The Commission would like staff to compile a list of reports before their due date for review for the March meeting. Another solution would be to look at changing the due dates and combining some reports.

### **B. Drug, Gang & Violent Crime Control**

#### **1. Update on the activities of the Drug, Gang & Violent Crime Control Committee**

Acting Chairperson Brugman deferred updates to Deputy Director Tony Vidale. Mr. Vidale reported the Drug Committee is scheduled to meet on February 6, 2018. Mr. Vidale also reported an issue with the federal Byrne/JAG grant for Federal FY17 concerning delayed released of the grant funds due to a lawsuit that the Department of Justice (DOJ) is involved in with two jurisdictions. The grant solicitation for Federal FY17 included a few requirements that relate to immigration policies. The Governor and the Attorney General were required to certify compliance with these policies. Some jurisdictions did not comply, and the DOJ policy was to withhold funds from agencies that did not submit the certifications as part of the application or before drawing down the funds. Two jurisdictions sued the DOJ because of this policy. The DOJ has decided to delay releasing the funds to all states until there is a decision on the court cases. The effect on ACJC is fine now because there are prior-year Byrne/JAG funds and DEA funds to support project costs for this current fiscal year. There are concerns with the state FY19 grant that around October, not having the Federal FY17 grant funds will present challenges to reimbursing costs. Another issue reported to the Commission was the program size for the state fiscal year 2019 grant, which staff is projecting a \$500,000 reduction in grant funds. This projection is a conservative estimate of the worst-case scenario.

### **C. Crime Victims**

#### **1. Update on the activities of the Crime Victims Committee**

Commissioner Charles Ryan referred to Program Manager Larry Grubbs for the presentation of agenda items.

#### **Crime Victim Assistance Grant Program**

#### **2. FY 2019 Grant Program Funding Level**

Program Manager Larry Grubbs reported that based on revenue projections, the proposal is to make the available funding level set at \$500,000 for FY 2019 contingent upon legislative approval. Mr. Grubbs directed the Commission to Table VS-1 in the agenda that showed revenue and expenditure estimates associated with the Crime Victim Compensation and Assistance Fund for FY 2018 and FY 2019. Designee Kathleen Mayer entered a motion to approve the funding for the Crime Victims Assistance Grant Program for FY 2019 set at \$500,000, seconded by Designee Mark Faul and was unanimously approved by the Commission.

#### **3. FY 2019 Grant Program Funding Priorities**

Program Manager Larry Grubbs presented the recommendation for funding of the FY 2019 Crime Victim Assistance Grant Program by the funding tier structure under Table VS-2. Designee Kathleen Mayer entered a motion to approve the funding for the Crime Victim Assistance Grant Program for FY 2019 awarded under the funding tier structure detailed in Table VS-2 of the agenda, seconded by Commissioner K.C. Clark and was unanimously approved by the Commission.

### **D. Information Technology Systems Improvement**

#### **1. Update on the activities of the Information Technology Systems Improvement Committee**

Commissioner David Byers referred to Program Manager Marc Peoples for updates to the Information Technology Systems Improvement Committee. Mr. Peoples reported the Committee is scheduled to meet on March 15, 2018, to discuss the proposed Protective Order bill and the technology part needed to implement the system. Staff is currently looking at grants that could fund the other components of the automation of the Protection Orders process.

### **E. Legislative**

#### **1. Update on the activities of the Legislative Committee**

Commissioner David Sanders reported a joint meeting of the Executive and Legislative Committees met on January 12, 2018, and agreed to meet every other Friday ~~by phone~~. There was a briefing on two bills sponsored by the Commission and other bills of interest. The Commission delegated to the joint committees the authority to support, monitor or oppose the bills.

Public Information Officer Jaime Watson reported there were 700 bills introduced with a large focus on the opioid crisis, criminal justice reform and reducing recidivism. ACJC has two sponsored bills introduced by the Chairman of the Judiciary Committee Representative Farnsworth. HB 2249 (Protective Orders; Filing Requirements) will increase access to Orders of Protection, ~~to~~ increase efficiencies on applying for Orders of Protection and increase safety for those applying. HB 2247 (Criminal Justice Commission; Reporting Requirements), will modify ACJC reporting requirements for the annual sexual assault report so that statute reflects what ACJC is able to report. The joint committees had expressed concerns on the report mainly that the reporting from police on sexual assaults are not in the criminal justice repository. Therefore, there might be a requested amendment added to the bill. Also, SB 1078 alters the Commission membership by adding a person representing an indigent defense agency, a private-non-profit criminal justice agency and a licensed psychiatrist or psychologist with experience in criminal justice.

## **VII. Commission Member Discussion of New Issues**

Commissioner David Byers met recently with the Probation Chiefs at a meeting, and the group briefed on the justice initiatives. He suggested in the future to have this same information presented to the Commission. Commissioner Charles Ryan offered an Arizona Health Care Costs Containment System (AHCCS) contact to obtain the information.

## **VIII. Call to the Public**

Acting Chairperson Brugman made a call to the public. No members of the audience addressed the Commission.

## **IX. Date, Time and Location of Next Meeting**

The next Arizona Criminal Justice Commission meeting takes place on **Thursday, March 29, 2018**, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

## **X. Adjournment**

The meeting adjourned at 2:44 p.m.

Respectfully submitted,

Andrew T. LeFevre  
Executive Director

Audio recording is available upon request.

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Executive Director's Report

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

Executive Director LeFevre will update the Commission on the program and staff activities.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Executive Director's Report

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

Executive Director LeFevre will update the Commission on the agency's finances.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Executive Committee Report

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**TO:** Commission Members

**FROM:** Sheila Polk, Chair  
Executive Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Executive Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A



## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Discussion on Approval of ACJC Reports

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**TO:** Commission Members

**FROM:** Sheila Polk, Chair, Executive Committee  
Andrew T. LeFevre, Executive Director

**RECOMMENDATION:**

The Commission discuss and provide guidance to ACJC staff on the review and approval process for reports.

**DISCUSSION:**

ACJC is required by statute and via federal grant requirements to report on various aspects of the criminal justice system. Many of the reports are required to be distributed to various entities at the state and federal level.

Commission members have expressed a desire to review and potentially approve reports before they are released. Some reports are required to be submitted by certain dates which could create issues with timing in the process.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Drug, Gang & Violent Crime Control Committee Update

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**TO:** Chairperson and Commission Members

**FROM:** Joe Brugman, Chair  
Drug, Gang & Violent Crime Control Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Drug, Gang & Violent Crime Control Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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**Action Requested:**

March 29, 2018

**Type of Action Requested:**

- Formal Action/Motion  
 Information Only  
 Other

**Subject:**

Crime Victims Committee  
Update

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**TO:** Chairperson and Commission Members

**FROM:** Charles Ryan, Chair  
Crime Victims Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Crime Victims Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation FY18 Program Benefit Funding Reallocation

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**TO:** Chairperson and Commission Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victims Services

#### RECOMMENDATION:

The Commission approve that compensation funds for the current FY18 be reallocated to operational units in accordance with Table VS-1 of the agenda using the fund sources identified.

#### DISCUSSION:

ACJC crime victim compensation program staff closely monitors county victim compensation expenditures throughout the fiscal year. Periodically it is necessary to adjust the original allocation to meet demand for compensation benefits statewide. The purpose of these adjustments is to reallocate compensation funding to those counties with enough demand to expend additional compensation funds by the end of the fiscal year.

#### FISCAL IMPACT:

Significant – Reallocation of up to \$65,000 in FY 2018 crime victim compensation funds to county programs.

#### ALTERNATIVES:

Not Approve - Modify - Table

**TABLE VS-1**

<b>CRIME VICTIM COMPENSATION PROGRAM                      FY 2018 CRIME VICTIM COMPENSATION REALLOCATION</b>											
COUNTY	REQUESTED AMOUNT	ORIGINAL FY18 ALLOCATION*	EXPENDITURES REIMBURSED AS OF 2/25/18*	PERCENTAGE EXPENDED AS OF 2/25/18	RESTITUTION / SUBROGATION BALANCE	12 MONTH BENEFIT RESERVE	RESERVE OVERAGE >\$1,500	ALLOCATION ADJUSTMENT	REVISED REMAINING ALLOCATION	REVISED TOTAL ALLOCATION	3 YR AVG TOTAL EXPENDITURES*
APACHE	\$ -	\$ 82,500	\$ 38,626	46.82%	\$ 52,526	\$ 47,679	\$ 4,847	\$ -	\$ 43,874	\$ 82,500	\$ 50,045
COCHISE	-	83,060	33,152	39.91%	32,077	27,929	4,148	-	49,908	83,060	36,284
COCONINO	-	144,160	75,052	52.06%	136,348	116,320	20,028	-	69,108	144,160	130,636
GILA	-	66,470	-	0.00%	43,571	14,370	29,201	(25,000)	41,470	41,470	14,502
GRAHAM	-	58,010	4,137	7.13%	26,377	7,817	18,560	-	53,873	58,010	12,931
GREENLEE	-	31,170	1,694	5.43%	10,638	2,954	7,685	(15,000)	14,476	16,170	5,008
LA PAZ	-	51,140	32,659	63.86%	26,480	16,455	10,025	-	18,481	51,140	17,589
MARICOPA	-	2,302,960	1,210,106	52.55%	1,516,082	1,998,012	-	-	1,092,854	2,302,960	2,286,223
MOHAVE	20,000	197,320	104,008	52.71%	98,996	187,743	-	20,000	113,312	217,320	204,346
NAVAJO	25,000	107,160	95,654	89.26%	60,730	65,789	-	25,000	36,506	132,160	72,126
PIMA	-	739,400	343,219	46.42%	457,265	383,362	73,903	-	396,181	739,400	462,467
PINAL	20,000	237,160	206,216	86.95%	174,576	176,866	-	20,000	50,944	257,160	191,085
SANTA CRUZ	-	68,630	24,271	35.36%	22,478	31,568	-	-	44,359	68,630	34,039
YAVAPAI	-	156,590	25,567	16.33%	182,171	97,401	84,770	(15,000)	116,023	141,590	114,854
YUMA	-	200,620	66,566	33.18%	209,300	133,200	76,099	(10,000)	124,054	190,620	148,485
<b>TOTAL</b>	<b>\$ 65,000</b>	<b>\$ 4,526,350</b>	<b>\$ 2,260,926</b>	<b>49.95%</b>	<b>\$ 3,049,615</b>	<b>\$ 3,307,464</b>	<b>\$ 329,266</b>	<b>\$ -</b>	<b>\$ 2,265,424</b>	<b>\$ 4,526,350</b>	<b>\$ 3,780,619</b>
*includes administrative expenditures											

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
March 29, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation FY19 State and Federal Funding Amount

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**TO:** Chairperson and Commission Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victims Services

#### **RECOMMENDATION:**

The Commission approve that total state and federal allocated funding for the FY19 Crime Victim Compensation Program be set at \$4,565,390; including \$3,500,000 in state compensation funds and \$1,065,390 in federal VOCA compensation funds.

#### **DISCUSSION:**

Based on prior year expenditures, state revenue projections, the submitted total legislative appropriation for FY19, and available federal funds, staff proposes the total program allocation be set at \$4,565,390 with expenditures made in accordance with the attached budget. The total program size includes \$3,500,000 in state compensation funds and \$1,065,390 in federal VOCA compensation funds.

#### **FISCAL IMPACT:**

Significant – Expenditure of \$4,565,390 in state and federal Crime Victim Compensation funds for FY19.

#### **ALTERNATIVES:**

Not Approve - Modify - Table

**TABLE VS-2**

<b>ACJC CRIME VICTIM SERVICES</b>			
<b>FY19 PROGRAM BUDGET</b>			
		FY 2018	FY 2019*
<b>ESTIMATED BEGINNING FUND BALANCE</b>			
	Victim Compensation & Assistance Fund	\$ 4,249,624	\$ 3,502,024
	Federal VOCA Compensation Award	579,104	274,793
	County Restitution / Subrogation	2,783,177	3,002,522
	<b>TOTAL</b>	<b>\$ 7,611,905</b>	<b>\$ 6,779,339</b>
<b>PROJECTED REVENUE</b>			
	Victim Compensation & Assistance Fund	\$ 3,440,200	\$ 3,393,400
	Federal VOCA Compensation Award	886,000	1,065,390
	County Restitution / Subrogation	370,000	370,000
	<b>TOTAL</b>	<b>\$ 4,696,200</b>	<b>\$ 4,828,790</b>
<b>PROGRAM ALLOCATIONS FY18 / RECOMMENDED ALLOCATIONS FY19</b>			
	Victim Compensation Program		
	Victim Compensation & Assistance Fund	\$ 3,500,000	\$ 3,500,000
	Federal VOCA Compensation Award	1,133,000	1,012,120
	County Restitution / Subrogation	150,655	150,000
	Victim Assistance Grant Program		
	Victim Compensation & Assistance Fund	\$ 500,000	\$ 750,000
	ACJC Administrative Expenses		
	Victim Compensation & Assistance Fund	\$ 187,800	\$ 187,800
	Federal VOCA Compensation Award	57,311	53,270
	<b>TOTAL</b>	<b>\$ 5,528,766</b>	<b>\$ 5,653,190</b>
<b>ESTIMATED ENDING FUND BALANCE</b>			
	Victim Compensation & Assistance Fund	\$ 3,502,024	\$ 2,457,624
	Federal VOCA Compensation Award	274,793	274,793
	County Restitution / Subrogation	3,002,522	3,222,522
	<b>TOTAL</b>	<b>\$ 6,779,339</b>	<b>\$ 5,954,939</b>
<b>*Estimated Totals</b>			
	Victim Compensation & Assistance Fund Appropriation		\$ 4,220,600
	Victim Compensation & Assistance Fund Recommended Program Allocation		\$ 4,437,800

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY19 Designation of Operational Units

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**TO:** Chairperson and Commission Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victims Services

**RECOMMENDATION:**

The Commission designate the 15 County Attorney's Offices as operational units for the FY 2019 Crime Victim Compensation Program.

**DISCUSSION:**

The Commission is required to annually designate one operational unit (OU) for each county, to receive an allocation from state and/or federal compensation fund sources, and to administer the Crime Victim Compensation Program for that county during the state fiscal year. In accordance with compensation program rule R10-4-104(A) all 15 County Attorney's Offices are requesting designation as operational units for FY 2019. Staff proposes continuing the current designation of the County Attorney's Offices as operational units for FY 2019.

**FISCAL IMPACT:**

Significant – Operational Units are responsible for the expenditure of state and federal Crime Victim Compensation funds for FY 2019.

**ALTERNATIVES:**

Not Approve - Modify - Table



## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY19 Compensation Program Funding Allocation

**TO:** Chairperson and Commission Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victims Services

#### RECOMMENDATION:

The Commission approve the allocation of \$4,565,390 in state and federal crime victim compensation funds, as proposed in Table VS-3 of the agenda, to operational units (OU) for the FY19 Crime Victim Compensation Program.

#### DISCUSSION:

Table VS-3 reflects the dollar amounts proposed for allocation to each operational unit for the 15 counties. The allocation formula approved at the March 2013 Commission meeting includes the following process steps:

- o \$50,000 of the state funds retained in emergency reserve (R10-4-102.D);
- o Five percent of most recent federal VOCA award allocated to ACJC for administrative costs;
- o Fixed administrative allocation of state funds to each OU (R10-4-102.I);
- o A base allotment of \$25,000 to each OU (R10-4-102.C.1);
- o A 60% reimbursement to OUs spending other local funds on compensation benefits during the previous fiscal year (R10-4-102.H);
- o The remaining balance distributed as follows:
  - 50% based on prior years' program benefit expenditure average (R10-4-102.C.2);
  - 30% based on average share of crime (R10-4-102.C.4);
  - 20% based on population (R10-4-102.C.3).

#### FISCAL IMPACT:

Significant – Distribution of \$4,565,390 in compensation funds to operational units in FY19.

#### ALTERNATIVES:

Not Approve - Modify - Table

**TABLE VS-3**

<b>CRIME VICTIM COMPENSATION PROGRAM</b> <b>FY 2019 CRIME VICTIM COMPENSATION ALLOCATION</b> <b>\$4,565,390 TOTAL STATE AND FEDERAL FUNDING</b>					
COUNTY	FIXED ADMIN ALLOCATION	AVAILABLE FOR COMP BENEFITS	FINAL ALLOCATION TOTAL	% OF TOTAL ALLOCATION	3 YR AVG TOTAL EXPENDITURES***
APACHE	\$ 24,200	\$ 55,410	\$ 79,610	1.78%	\$ 50,045
COCHISE	21,500	60,300	81,800	1.83%	36,284
COCONINO	36,100	110,940	147,040	3.30%	130,636
GILA	15,100	44,030	59,130	1.33%	14,502
GRAHAM	17,500	34,680	52,180	1.17%	12,931
GREENLEE	2,600	27,640	30,240	0.68%	5,008
LA PAZ	12,600	36,750	49,350	1.11%	17,589
MARICOPA	441,800	1,903,150	2,344,950	52.55%	2,286,223
MOHAVE	47,500	157,150	204,650	4.59%	204,346
NAVAJO	29,100	74,960	104,060	2.33%	72,126
PIMA	172,400	498,500	670,900	15.04%	462,467
PINAL	55,000	175,350	230,350	5.16%	191,085
SANTA CRUZ	22,300	47,530	69,830	1.56%	34,039
YAVAPAI	44,100	109,230	153,330	3.44%	114,854
YUMA	58,200	126,500	184,700	4.14%	148,485
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 3,462,120</b>	<b>\$ 4,462,120</b>	<b>100.00%</b>	<b>\$ 3,780,619</b>
		RECOMMENDED FUNDING	LESS ACJC VOCA ADMIN*	LESS STATE RESERVE**	PROGRM ALLOCATION
		STATE COMPENSATION FUNDS	\$ 3,500,000	\$ -	\$ 3,450,000
		FEDERAL COMPENSATION FUNDS	1,065,390	53,270	1,012,120
				<b>TOTAL</b>	<b>\$ 4,462,120</b>

\*ACJC admin equals 5% of FFY2018 VOCA award

\*\*\$50,000 held in reserve as required by Program Rule R10-4-102.D

\*\*\*Source for County Expenditure Activity: ACJC Quarterly Compensation Activity Reports ( FY 2015 - FY 2017)

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Information, Technology & Systems Improvement Committee Update

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**TO:** Chairperson and Commission Members

**FROM:** David Byers, Chair  
Information, Technology & Systems Improvement Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Information, Technology & Systems Improvement Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
March 29, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY19 Full Service Forensic Crime Laboratory grant proposal and allocations

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**TO:** Chairperson and Commission Members

**FROM:** Mark Peoples, Program Manager  
CJ System Improvement Program

**RECOMMENDATION:**

The Commission approves of the Full Service Forensic Crime Laboratory grant allocations for FY19 in the amount of \$500,000 as outlined in the attached table for FY19 grant program cycle of July 1, 2018 through June 30, 2019.

**DISCUSSION:**

Arizona Revised Statute 41-2421, commonly referred to as "Fill the Gap" directs the monies collected pursuant to section 12-116.01, subsection B shall be allocated in part to the Arizona Criminal Justice Commission for distribution to state, county and municipal law enforcement full-service forensic crime laboratories pursuant to rules adopted by the Arizona Criminal Justice Commission.

**FISCAL IMPACT:**

Significant to recipient agencies

**ALTERNATIVES:**

Not Approve - Modify - Table

ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Commission Action

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Action Requested:	Type of Action Requested:	Subject:
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Legislative Committee Update

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**TO:** Chairperson and Commission Members

**FROM:** David Sanders, Chair  
Legislative Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Legislative Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Review of Active Legislation

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**TO:** Chairperson and Commission Members

**FROM:** David Sanders, Chair, Legislative Committee  
Jaime Watson, PIO/Legislative Liaison

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Legislative Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
March 29, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Discussion of New Issues

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

Members will discuss issues that they would like to make the Commission aware of for future consideration or general informational purposes.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A