

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Tuesday, May 1, 2018** beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007**. Members of the committee may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

I. Call to Order and Roll Call **Chairperson Charles Ryan**

Crime Victims Committee Members:

Charles Ryan, Chairperson
Mark Brnovich
Dave Cole
Barbara LaWall
Bill Montgomery
Paul Penzone
C.T. Wright

II. Minutes of the March 6, 2018 Meeting

- Approval of Minutes **P-F-T**

III. Crime Victim Assistance Grant Program **Larry Grubbs**

- Review, discussion, consideration and possible action on FY 2019 program funding recommendation **P-F-T**

IV. Medical Billing Review Pilot Project Update **Larry Grubbs**

- Staff update on victim compensation medical billing review **Info**

VII. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

VIII. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held at the Call of the Chairperson.

IX. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
May 1, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the March 6, 2018 Meeting

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on March 6, 2018.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Crime Victims Committee
Minutes
March 6, 2018**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on March 6, 2018, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Charles Ryan, Chairperson, Director, Department of Corrections
Mark Brnovich, Arizona Attorney General, Kirsten Flores representing
Dave Cole, Retired Judge by phone
Barbara LaWall, Pima County Attorney, Vanessa Helms representing (by phone, joined meeting late)
Bill Montgomery, Maricopa County Attorney, Gretchen McClellan representing
Paul Penzone, Maricopa County Sheriff, Kip Rustenberg representing
CT Wright, Chairperson, Board of Executive Clemency

Staff Participating:

Larry Grubbs, Program Manager
Dorinda Johns, Program Coordinator

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Charles Ryan at 1:30 p.m. The roll was taken, and a quorum was declared present.

II. Review and approval of the Minutes of the January 9, 2017 Meeting

Chairperson Ryan called for the approval of the minutes. Kirsten Flores moved to approve the meeting minutes. C.T. Wright seconded, motion carried unanimously.

III. Crime Victim Compensation Program

Larry Grubbs

- FY18 Program Benefit Funding Reallocation
Mr. Grubbs provided background information on the need for reallocation and the annual reallocation process. Kirsten Flores moved the Crime Victims Committee recommend to the Commission that compensation funds for the current FY18 be reallocated to operational units in accordance with Table VS-1 of the agenda using the fund sources identified. Kip Rustenberg seconded, the motion passed unanimously.
- FY19 State and Federal Funding Amount
Mr. Grubbs provided information on funding available and the proposed allocation for FY19. Gretchen McClellan moved the Crime Victims Committee recommend to the Commission that total state and federal allocated funding for the FY19 Crime Victim Compensation Program be set at \$4,565,390; including \$3,500,000 in state compensation funds and \$1,065,390 in federal VOCA compensation funds. Dave Cole seconded, the motion passed unanimously.
- FY19 Designation of Operational Units
Mr. Grubbs provided information on the process for designating operational units. Gretchen McClellan moved the Crime Victims Committee recommends to the Commission designating the 15 County Attorney's Offices as operational units for the FY 2019 Crime Victim Compensation Program. Kirsten Flores seconded, the motion passed unanimously.
- FY19 Program Funding Allocation
Mr. Grubbs provided information on the proposed allocation to the operational units for the Crime Victim Compensation Program. Gretchen McClellan moved the Crime Victims Committee recommend to the Commission the allocation of \$4,565,390 in state and federal crime victim compensation funds, as proposed in Table VS-3 of the agenda, to operational units (OU) for the FY19 Crime Victim Compensation Program. Kip Rustenberg seconded, the motion passed unanimously.

IV. Call to the Public

No Members of the Public were present.

V. Date, Time, and Location of Next Meeting

The next Crime Victims Committee meeting is to be determined at a later date. Information with the date of the next meeting will be posted.

VII. Adjournment

The meeting was adjourned at 1:44 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew T. LeFevre". The signature is fluid and cursive, with a large initial "A" and "L".

Andrew T. LeFevre
Executive Director

Audio recording available upon request

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
May 1, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY 19 Crime Victim Assistance Grant Program Awards

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission awarding \$750,000 in FY19 Crime Victim Assistance grant funds as indicated in Table VS-1 of the agenda.

DISCUSSION:

The funding proposal in Table VS-1 reflects the evaluation criteria and priorities approved by the Commission. A narrative is provided following this agenda item detailing the victim assistance grant program, the evaluation process, and proposed funding for FY19.

FISCAL IMPACT:

Significant – Distribution of \$750,000 in Crime Victim Assistance grant funds to approved agencies for FY19.

ALTERNATIVES:

Not Approve - Modify - Table

N/A

Crime Victim Assistance Grant Program FY 2019 Funding Recommendation

The Crime Victim Assistance Grant Program is established to provide grant awards to support direct services to crime victims in the State of Arizona. At the January 2018 meeting, the Commission approved a program size up to \$750,000 in victim assistance grant awards for FY19.

For the FY19 grant period, the Commission approved awarding victim assistance funding in accordance with the following tier structure:

Tier 1
Fund projects identified as VOCA Assistance <i>ineligible</i> , for a period beginning July 1, 2018 and ending June 30, 2019. Projects must meet ACJC victim assistance grant program eligibility requirements in effect on July 1, 2018. Majority of funds requested must support VOCA assistance ineligible activities.
Tier 2
Fund crime victim service training projects, for a period beginning July 1, 2018 and ending June 30, 2019. Projects must meet current ACJC victim assistance grant program eligibility requirements in effect on July 1, 2018.
Tier 3
Fund all other victim service projects that meet ACJC victim assistance grant program eligibility requirements in effect on July 1, 2018, for a period beginning July 1, 2018 and ending June 30, 2019. Projects demonstrating the lowest percentage of funding support from DPS-VOCA Assistance grant funds during the grant period will be prioritized.

Applications Received

On February 2, 2018, the FY19 Crime Victim Assistance Program grant application period opened. The deadline for submission of applications was Friday, March 16, 2018, at 3:00 p.m. Thirty-seven applications were submitted by the deadline. The following is a breakdown of applications received by funding tier:

Funding Tier	Applications Submitted	Funding Requested
Tier 1	16	\$713,809
Tier 2	6	\$255,352
Tier 3	15	\$655,431
TOTAL	37	\$1,624,592

Evaluation and Scoring

All grant application requests were evaluated in accordance with A.R.S. § 41-2702. All applications received were reviewed and scored by three individuals including ACJC staff and an outside evaluator. Scoring was based on the Crime Victim Assistance Grant

Program rules, application criteria, and priorities approved by the Commission. Financial audit documentation submitted by applicants was reviewed to help determine an applicant agency's capacity to administer an award.

FY 2019 Funding Recommendation

General Overview

ACJC Victim Services Staff recommends victim assistance grant awards totaling \$750,000 for FY19. This award total equals the \$750,000 program size approved by the Commission in January.

Tier 1 Award Detail

Tier 1 attempts to identify and prioritize funding for projects that are ineligible under the guidelines of the DPS-VOCA assistance grant program. Of the sixteen applications submitted under Tier 1, eleven included budget requests that were determined to be DPS-VOCA assistance ineligible. The activities included in these applications are the gap activities Tier 1 set out to identify and support. The following is a list of those Tier 1 eligible activities and associated projects:

- Emergency financial assistance to crime victims:
 - Chrysalis Shelter for Victims of Domestic Violence
 - Community Alliance Against Family Abuse
 - New Life Center
 - Tempe City Social Services – CARE 7
- Civil Legal Support Services for Victims
 - Arizona Crime Victim Rights Law Group
 - Never Again Foundation
- Project personnel costs (other than direct service providers)
 - Colorado River Regional Crisis Shelter
 - Kingman Aid to Abused People
 - Tucson Centers for Women and Children
- On-call time for direct victim service providers
 - Chrysalis Shelter for Victims of Domestic Violence
 - Prevent Child Abuse Arizona
 - Victim / Witness Services for Coconino County

The score team recommended funding these projects to the degree the requests were determined to be VOCA Assistance ineligible, and the extent to which projects were aligned with the ACJC victim assistance grant program rules.

Tier 2 Award Detail

Tier 2 establishes as an independent funding priority, training of staff or volunteers associated with programs providing direct service to victims of crime. Six applications were submitted for training projects under Tier 2. The following four projects are recommended for funding:

- Arizona Coalition for Victim Services – Arizona Victim Assistance Academy
- Northern Arizona University – AZ Child & Adolescent Survivor Initiative Webinar Series
- Pima County Attorney's Office – Volunteer Crisis Intervention and Victimology Course

- Tempe City Social Services CARE 7 – Trauma Informed Training (Phase 2)

Reviewers agreed the other two projects requesting funding under Tier 2 lacked critical justification or sufficient training development activities associated with the proposed training project. For these reasons, the following two projects were not recommended for funding:

- AZ Child & Family Advocacy Network – Multi Disciplinary Team Outreach & Training
- Prevent Child Abuse AZ – Yavapai Family Advocacy Center

Tier 3 Award Detail

Awards under Tier 3 are open to any project that meets the eligibility requirements established under the ACJC victim assistance program rules. Funding recommendations were based on the degree to which eligible projects receive additional funding support through the DPS-VOCA assistance grant. Projects receiving no funding through DPS-VOCA assistance were the highest priority under Tier 3. The following six Tier 3 projects lacked any funding support from DPS-VOCA assistance, and are recommended for an ACJC victim assistance grant award:

- Ama Doo Alchini Bighan, Inc. (ADABI)
- Buckeye Police Department
- Buckeye Police Foundation
- Gila County Attorney's Office
- Legal Services for Crime Victims in Arizona
- Mt. Graham Safehouse

Through the application review process for Tier 3 projects, it became evident that a few agencies were applying for ACJC victim assistance funding to offset reductions from the Attorney General's Victim Rights Program (VRP) grants for victim notification services and dedicated staff. Since FY 2017 total awards through the VRP have been reduced by thirty-one percent, potentially impacting the ability of victim service agencies to provide mandated victim notification services.

The funding recommendation includes utilizing remaining victim assistance grant funding to support the following three projects demonstrating a strong emphasis on notification services and retaining existing notification staff:

- Coconino County Attorney's Office
- Graham County Attorney's Office
- Yavapai County Attorney's Office

TABLE VS-1 FY19 CRIME VICTIM ASSISTANCE GRANT FUNDING RECOMMENDATION

Applicant Agency	FY19 Requested Awards	FY19 Grant Awards			FY19 Proposed Total Grant Awards
		Tier 1	Tier 2	Tier 3	
A New Leaf, Inc.	\$ 12,586	\$ -	\$ -	\$ -	\$ -
Against Abuse, Inc.*	80,800	-	-	-	-
Ama Doo Alchini Bighan, Inc. (ADABI)	69,023	-	-	28,379	28,379
Arizona Child and Family Advocacy Network	40,705	-	-	-	-
Arizona Coalition for Victim Services	56,450	-	56,450	-	56,450
Arizona Crime Victim Rights Law Group	16,750	16,750	-	-	16,750
Buckeye Police Department	62,500	-	-	62,500	62,500
Buckeye Police Foundation	18,200	-	-	18,200	18,200
Chrysalis Shelter For Victims of DV	47,450	39,450	-	-	39,450
City of Maricopa	6,284	-	-	-	-
Coconino County Attorney's Office	16,872	-	-	16,833	16,833
CODAC Behavioral Health Services	201,352	-	-	-	-
Colorado River Regional Crisis Services*	96,446	46,323	-	-	46,323
Community Alliance Against Family Abuse	21,750	10,500	-	-	10,500
Gila County Attorney's Office	35,774	-	-	27,984	27,984
Graham County Attorney's Office	10,000	-	-	10,000	10,000
Haven Family Resource Center	20,000	-	-	-	-
Kingman Aid To Abused People, Inc.	36,195	36,195	-	-	36,195
La Paz County Attorney's Office	11,462	-	-	-	-
Legal Services for Crime Victims in Arizona	69,697	-	-	33,847	33,847
Mt. Graham Safe House, Inc.	34,915	-	-	33,210	33,210
Navajo County Attorney's Office	39,504	-	-	-	-
Never Again Foundation	135,821	59,335	-	-	59,335
New Life Center	50,000	9,399	-	-	9,399
Northern Arizona University	17,950	-	13,713	-	13,713
Northland Family Help Center	20,000	-	-	-	-
Pima County Attorney's Office	41,224	-	12,080	-	12,080
Prevent Child Abuse Arizona*	32,018	30,000	-	-	30,000
Sojourner Center	55,811	-	-	-	-
Tempe City Social Services - Care 7*	111,404	6,400	68,280	-	74,680
Tucson Centers For Women And Children	63,705	63,705	-	-	63,705
Victim/Witness Services For Coconino County	29,695	10,467	-	-	10,467
Yavapai County Attorney's Office	62,251	-	-	40,000	40,000
TOTAL	\$ 1,624,594	\$ 328,524	\$ 150,523	\$ 270,953	\$ 750,000

* Applied in multiple tiers

TABLE VS-2 FY19 CRIME VICTIM ASSISTANCE GRANT FUNDING DISTRIBUTION

Funding Distribution by Victimization/Service Type	Number of Awards	% of Awards	\$ Amount Awarded	% of \$ Awarded
Domestic Violence	9	38%	285,361	38%
Legal Advocacy	3	13%	109,932	15%
Multiple Victimization Types	7	29%	244,161	33%
Notification Services	3	13%	66,833	9%
Other Specialized	1	4%	13,713	2%
Sexual Assault	1	4%	30,000	4%
TOTAL	24	100%	\$750,000	100%

Funding Distribution by Primary Service Area	Number of Awards	% of Awards	\$ Amount Awarded	% of \$ Awarded
State Wide	5	21%	180,095	24%
Apache County	1	4%	28,379	4%
Cochise County	0	0%	0	0%
Coconino County	2	8%	27,300	4%
Gila County	1	4%	27,984	4%
Graham County	2	8%	43,210	6%
Greenlee County	0	0%	0	0%
La Paz County	1	4%	46,323	6%
Maricopa County	6	25%	204,229	27%
Mohave County	1	4%	36,195	5%
Navajo County	0	0%	0	0%
Pima County	2	8%	75,785	10%
Pinal County	1	4%	10,500	1%
Santa Cruz County	0	0%	0	0%
Yavapai County	2	8%	70,000	9%
Yuma County	0	0%	0	0%
TOTAL	24	100%	\$750,000	100%

Funding Distribution by Priority Tiers	Number of Awards	% of Awards	\$ Amount Awarded	% of \$ Awarded
Tier 1 (VOCA Ineligible)	11	46%	\$ 328,524	44%
Tier 2 (Training)	4	17%	\$ 150,523	20%
Tier 3 (All eligible projects)	9	38%	\$ 270,953	36%
TOTAL	24	100%	\$ 750,000	100%

IV

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
May 1, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Medical Billing Review Pilot Project

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

Information Only

DISCUSSION:

ACJC Crime Victim Services program staff will update Committee members on the preliminary results of the medical billing review pilot project for the victim compensation program. During the first quarter of the calendar year ACJC staff partnered with compensation program staff from Mohave County and Pinal County to review medical bills submitted to the victim compensation program for payment. Billed amounts were compared to established medical cost rate schedules to produce suggested payment amounts based on the established rates. The project provided an opportunity to gauge how billed amounts compare to these established rates, and to test the willingness of providers to accept payments from the compensation program based on these rates.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A