

**NOTICE OF PUBLIC MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Executive Committee** of the Arizona Criminal Justice Commission and to the general public that the **Executive Committee** will hold a meeting open to the public on **Friday, July 14, 2017** beginning at **9:30 a.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007**. The public may also call in to the meeting toll free at **1-877-820-7831**, and use the participant passcode 159774.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

I. Call to Order and Roll Call **Chairperson Sean Duggan**

Executive Committee Members:

Sean Duggan, Chairperson
Sheila Polk, Vice Chairperson
David Byers
Joe Brugman
Charles Ryan
David Sanders

II. Minutes of January 15, 2010 Meeting of the Administrative Committee **P-F-T**

- Approval of Minutes

III. ACJC Research Priorities **Andrew T. LeFevre**

- Review and discussion of ACJC research priorities **Info**

IV. Funding Allocation for SB 1278 – Pretrial Intervention Funds **Andrew T. LeFevre**

- Review, discussion, consideration and possible action on funding allocation that ACJC will distribute to County Attorney Offices for pretrial intervention programs **P-F-T**

V. ACJC Expense Allocation Across Program Areas **Andrew T. LeFevre**

- Review, discussion, consideration and possible action on ACJC allocating expenses across all program areas based on staffing levels **P-F-T**

VI. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

VII. Date, Time, and Location of Next Meeting

- The next Legislative Committee meeting will be held at the call of the Chairperson

VIII. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

EXECUTIVE COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
July 14, 2017	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the January 15, 2010 Meeting

TO: Chairperson and Committee Members

FROM: Sean Duggan, Chairperson

RECOMMENDATION:

The Committee approve the minutes of the Administrative Committee meeting held on January 15, 2010.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

Minutes
January 15, 2010

A public meeting of the Administrative Committee of the Arizona Criminal Justice Commission was convened on January 15, 2010 at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

Members Present:

Ralph Ogden, Chairperson, Yuma County Sheriff
Dan Hughes, Vice-Chairperson, Surprise Police Department
Dave Byers, Director, Administrative Office of the Courts, Mike Baumstark representing
Andrew Thomas, Maricopa County Attorney, John Garcia representing

Members Absent:

Linda Scott, Former Judge

Staff Participating:

John A. Blackburn, Jr., Executive Director
Karen Ziegler, Deputy Director
Wendy Boyle, Executive Secretary

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Ralph Ogden at 1:03 p.m. Roll was taken and a quorum was declared present.

II. Minutes of the July 23, 2009 Meeting

Chairperson Ogden called for a motion to adopt the minutes. Commissioner Dan Hughes made a motion to approve the minutes from the meeting of July 23, 2009. Designee Mike Baumstark seconded the motion, and upon a vote the motion carried unanimously.

III. 2010/2011 Budget Options

Executive Director Blackburn distributed a summary of recommendations by the Governor's Office to balance the State's General Fund budget for FY 2010 and 2011. Executive Director Blackburn stated that since 2008, the budget for ACJC has had a \$19M reduction in funding, with \$2.8M in swept funds resulting from the passage of SB1001 in the past legislative special session in December.

Deputy Director Karen Ziegler explained to the Committee that the \$2,892,500 reduction in December was the result of fund sweeps and appropriation reductions. The Committee was then referred to page seven of the agenda that outlined the budget decreases. Deputy Director Ziegler stated that there also had been a sharp decline in revenues since December; amounting to a 16 percent reduction in CJEF, 15 percent decrease in DEA revenue and 17 percent decrease in DUI Fund revenue.

Deputy Director Ziegler directed the Committee to staff's recommendation for the proposed alternative budget reduction plan to Senate Bill 1001 on page eight of the agenda. The proposal includes Fund Reduction and Transfers (FRATs) which are permanent cuts, as well as Excess Balance Transfers (EBTs) that could be shifted with less impact on programs. Staff's proposed reduction plan is equal to the amount passed in Senate Bill 1001. If the Commission approves the alternative budget reduction plan, it would be forwarded to the Joint Legislative Budget Committee (JLBC) for consideration.

Deputy Director Ziegler summarized how the proposal would use all available revenue from the DUI Abatement Fund and the Drug and Gang Prevention Resource Center fund after

ACJC has fulfilled the commitment for FY10 programs. The plan also includes a reduced amount from the DEA Account and the Victim Compensation and Assistance Fund. The proposal would not cut current programs other than what had already been identified in the FRAT figures; however, it would affect FY11 program sizes as it would reduce ending cash balances in those accounts.

After review and discussion, a motion was made by Commissioner Dan Hughes and seconded by Designee Mike Baumstark recommending to the Commission the approval of the proposed alternative reduction plan as presented by staff. The motion carried unanimously.

IV. Call to the Public

Chairperson Ogden made a call to the public. No members of the public addressed the Committee.

V. Date, Time, and Location of Next Meeting

The next Administrative Committee Meeting will be held at the call of the Chairperson.

VI. Adjournment

The meeting was adjourned at 1:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John A. Blackburn, Jr.', written in a cursive style.

John A. Blackburn, Jr.
Executive Director

Audio recording is available upon request.

EXECUTIVE COMMITTEE
OF THE
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Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
July 14, 2017	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Review and discussion of ACJC research priorities

TO: Chairperson and Committee Members

FROM: Andrew LeFevre, Executive Director

RECOMMENDATION:

Information Only

DISCUSSION:

The Executive Committee shall discuss potential research priorities to be focused on by the Statistical Analysis Center at ACJC.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

**EXECUTIVE COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
July 14, 2017	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Funding Allocation for SB 1278 Pretrial Intervention Programs

TO: Chairperson and Committee Members

FROM: Andrew LeFevre, Executive Director

RECOMMENDATION:

The Executive Committee recommend to the full Commission how funds will be allocated from SB 1278 for pretrial intervention programs operated by the county attorney's offices.

DISCUSSION:

Review, discussion, consideration and possible funding allocation formula that ACJC will use to distribute funds to the county attorney offices (other than Maricopa County) to fund pretrial intervention programs as outlined in SB 1278.

FISCAL IMPACT:

Significant to recipient agencies

ALTERNATIVES:

Not Approve - Modify - Table

Senate Bill 1287 Funding Allocation Proposals

County	Population	%	Funding Allocation #1 (straight population)	Funding Allocation #2 (\$25,000 base + population)	Difference #1 - #2
pima	1016206	37.8	\$1,029,105	\$921,805	-\$107,300
pinal	418540	15.6	\$424,710	\$395,110	-\$29,600
Yavapai	225562	8.4	\$228,690	\$224,290	-\$4,400
yuma	205631	7.6	\$206,910	\$205,310	-\$1,600
Mohave	205249	7.6	\$206,910	\$205,310	-\$1,600
coconino	140908	5.2	\$141,570	\$148,370	\$6,800
cochise	125770	4.7	\$127,958	\$136,508	\$8,550
navajo	110026	4.1	\$111,623	\$122,273	\$10,650
apache	73112	2.7	\$73,508	\$89,058	\$15,550
gila	53556	2.0	\$54,450	\$72,450	\$18,000
santa cruz	45985	1.7	\$46,283	\$65,333	\$19,050
graham	37559	1.4	\$38,115	\$58,215	\$20,100
la paz	20317	0.8	\$21,780	\$43,980	\$22,200
greenlee	9613	0.4	\$10,890	\$34,490	\$23,600
		100.0	\$2,722,500	\$2,722,500	
	2688034				

ACJC 1% Admin - \$27,500

**EXECUTIVE COMMITTEE
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Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
July 14, 2017	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Expense Allocation Across ACJC Program Areas

TO: Chairperson and Committee Members

FROM: Andrew LeFevre, Executive Director

RECOMMENDATION:

The Executive Committee recommend to the full Commission that expenses for administrative costs to operate ACJC programs be allocated across all program areas based on the number of employees that support those program areas.

DISCUSSION:

ACJC currently funds the administrative costs to operate its Victim Services Program area out of the Criminal Justice Enhancement Fund. Due to the declining revenues into that fund, it has become increasingly difficult to maintain that funding shift. ACJC would like to allocated those associated administrative costs to the Victim Compensation and Assistance fund, as we currently do for the salaries for the two staff that are primarily responsible for the program.

FISCAL IMPACT:

Moderate impact to ACJC

ALTERNATIVES:

Not Approve - Modify - Table