

**Policy Team of the Information Technology and Systems Improvement Committee
Minutes
October 18, 2017**

A public meeting of the Policy Team of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on October 18, 2017, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Karl Heckart, Chairperson, Administrative Office of the Courts
Steve Ballance, Maricopa ICJIS
Timothy Chung, Department of Public Safety
Dwight Cloud, Department of Corrections
Chris Kelly, Maricopa County Superior Court, by conference call
Michael Keran, Scottsdale Police Department
Julio Marroquin, Yavapai County Attorney's Office, by conference call
Barbara Marshall, Maricopa County Attorney's Office, Hilary Weinberg representing
Nancy McKay-Hills, Tucson Police Department, by conference call

Members Absent:

Mark Marino, Gilbert Police Department
John Merritt, Pima County Attorney's Office
K. Clint Metheney, Navajo County Attorney's Office
David Theel, Pima County Sheriff's Department

Staff Participating:

Marc Peoples, Program Manager
Heather Bohnet, Program Coordinator

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Karl Heckart at 1:02 p.m. Roll was taken and a quorum was declared present.

II. Minutes of the February 2, 2017 Meeting

Chairperson Heckart called for a motion on the minutes. Dwight Cloud entered a motion to approve the minutes of the meeting held on February 2, 2017. The motion was seconded by Michael Keran and was unanimously approved by the Policy Team.

III. Protection Order (PO) / Injunction Against Harrassment (IAH) Project

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a review of the Protection Order and Injunction Against Harassment project. Order of Protection data for each county was presented. An overview of the survey process was provided and survey results of the recommendations with legislative impact were reviewed. There was discussion on the recommendation proposing standardized language across all policies and laws by changing reference of "Plaintiff" to "Petitioner" and "Defendant" to "Respondent". Discussion was held regarding validation pertaining to the recommendation which states that once the OP/IAH System is implemented, the issuing court should be the official holder of record; there will be no further need to forward the OP/IAH to the County Sheriff for validation. Discussion was held regarding the recommendation that unserved OP/IAH should be visible to justice personnel through the OP/IAH System, which would be

used to identify cross-orders and allow law enforcement to serve an OP/IAH, with further discussion regarding service by incidental contact. Following the recommendation review, there was further dialog on the implementation of a statewide victim notification.

IV. Draft Legislation Review

Marc Peoples, Criminal Justice Systems Improvement Program Manager, presented the Protection Order draft legislation language. The current working draft of ARS 13-3602, the Order of Protection statute was reviewed and discussion followed regarding the automatic entry to NCIC via an automatic feed to update system to system. The working draft of the emergency orders of protection statute, ARS 13-3624, was presented with discussion surrounding the documentation of the emergency order. Following the draft legislation review, example incidental contact forms were provided for agency review. Michael Keran motioned to recommend the changes for the Information Technology Committee to review. Dwight Cloud seconded the motion. Discussion was held regarding the chief's and police department input and also the cost of this project. The motion was unanimously approved by the Policy Team.

V. Call to the Public

Chairperson Heckart made a call to the public. No members of the public addressed the Policy Team.

VII. Adjournment

Steve Ballance moved to adjourn.

The meeting was adjourned at 2:37 p.m.

Respectfully submitted,



Andrew T. LeFevre
Executive Director

Audio recording available upon request.