

**Information Technology and Systems Improvement Committee
Minutes
October 23, 2017**

A public meeting of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on October 23, 2017, at the Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007.

Members Present:

David Byers, Chairperson, Director, Administrative Office of the Courts
Joe Brugman, Chief, Safford Police Department, by conference call
Mark Napier, Pima County Sheriff's Office, Byron Gwaltney representing
Sheila Polk, Yavapai County Attorney, by conference call
Daniel Sharp, Chief, Oro Valley Police Department, Aaron LeSuer representing by conference call

Members Absent:

Frank Milstead, Director, Department of Public Safety

Staff Participating:

Marc Peoples, Criminal Justice Systems Improvement Program Manager
Heather Bohnet, Program Coordinator
Jaime Watson, Public Information Officer

Guests Participating:

Jerry Landau, Administrative Office of the Courts

I. Call to Order

The meeting was called to order by Chairperson David Byers at 1:30 p.m. The roll was taken, and a quorum was declared present.

II. Approval of the Minutes of the May 09, 2017 Meeting

Chairperson Byers called for any changes or corrections to the minutes. Commissioner Joe Brugman made a motion to approve the minutes of the meeting held on May 9, 2017. The motion was seconded by Aaron LeSuer and was unanimously approved by the Committee.

III. Protection Order (PO) /Injunction Against Harassment (IAH) Project

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a review of the Order of Protection and Injunction Against Harassment project. Order of Protection data for each county was presented. The current Order of Protection process in Arizona was reviewed, followed by an overview of the proposed future process. The Order of Protection service process in the future system was presented. There was discussion on law enforcement service at the incidental contact and how service could occur via a short form notification.

IV. Draft Legislation Review

Marc Peoples presented the Order of Protection draft legislation language. The current working draft of ARS 13-3602, the Order of Protection statute was reviewed and discussion followed regarding the change of language from Plaintiff to Petitioner and Defendant to Respondent. Conversation was held discussing the recommendation change that law enforcement would serve all orders with a weapon removal. The added section "M" regarding the of service of an order through incidental contact was presented with clarification on how law enforcement agencies without a printer in their car could use a short form carbon copy document and return the original copy to the court. The working draft of the emergency orders of protection statute, ARS 13-3624,

was presented with discussion surrounding actual notice. Following the draft legislation review, example incidental contact forms were provided for review. The Committee recommended clarification from the Attorney General's Office to review if short form notification would be considered actual notice. Additional discussion was held on the prosecutor's ability to address a violation of an incidental contact short form notification. Commissioner Sheila Polk entered a motion to move to the Commission the recommended concept and draft legislation wording subject to modification and changes. Commissioner Joe Brugman seconded the motion. The motion was unanimously approved by the Committee.

V. Call to the Public

Chairperson Byers made a call to the public. No members of the audience addressed the Committee.

VI. Date, Time, and Location of Next Meeting

The next Information Technology and Systems Improvement Committee meeting will be at the call of the Chairperson.

VII. Adjournment

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew T. LeFevre". The signature is fluid and cursive, with a large initial "A" and "L".

Andrew T. LeFevre
Executive Director

Audio recording is available upon request.