

**NOTICE OF PUBLIC MEETING  
OF THE POLICY TEAM  
OF THE  
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE  
AND  
AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Policy Team of the Information Technology and Systems Improvement Committee** of the Arizona Criminal Justice Commission and to the general public that the **Policy Team** will hold a meeting open to the public on **Thursday, November 1, 2018** beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007**. Members of the **Policy Team of the Information Technology and Systems Improvement Committee** may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- I. Call to Order and Roll Call** **Chairperson Karl Heckart**
  
- II. Minutes of the February 15, 2018 Meeting**
  - Approval of Minutes **P-F-T**
  
- III. Update on Current CJ Systems Improvement Projects** **Marc Peoples**
  - A briefing will be provided on the discussions and current progress of the following projects: **Info**
    - A. E-Warrants
    - B. Form 4 Automation
    - C. Orders of Protection
    - D. Conditions of Release
    - E. Juvenile Delinquencies and NICS
    - F. Arizona Disposition Reporting System (ADRS) and Courts
    - G. Mobile Fingerprinting (2FID)
  
- IV. 2019-2023 CJ Systems Improvement Strategy** **Marc Peoples**
  - Review and discussion on the upcoming CJ Systems Improvement Strategy for 2019-2023. **Info**

## **V. Call to the Public**

Those wishing to address the Policy Team need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

## **VI. Date, Time, and Location of Next Meeting**

- The next Policy Team meeting will be held at **10:00 am on Thursday, February 7, 2019** at the Arizona Criminal Justice Commission at 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

## **VII. Adjournment**

A copy of the agenda background material provided to Policy Team members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.



**POLICY TEAM  
OF THE INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT  
COMMITTEE  
OF THE  
ARIZONA CRIMINAL JUSTICE COMMISSION**

**Request for Policy Team Action**

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
November 01, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the February 15, 2018 Meeting

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**TO:** Policy Team Members

**FROM:** Karl Heckart, Chairperson

**RECOMMENDATION:**

The Policy Team members approve the minutes of the Policy Team Meeting held on February 15, 2018.

**DISCUSSION:**

N/A

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve – Modify - Table

**Policy Team of the Information Technology and Systems Improvement Committee**  
**Minutes**  
**February 15, 2018**

A public meeting of the Policy Team of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on February 15, 2018, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

**Members Present:**

Karl Heckart, Chairperson, Administrative Office of the Courts  
Steve Ballance, Maricopa ICJIS, by conference call  
Timothy Chung, Department of Public Safety  
Dwight Cloud, Department of Corrections  
Chris Kelly, Clerk of the Superior Court in Maricopa County, by conference call  
Michael Keran, Scottsdale Police Department, by conference call  
Barbara Marshall, Maricopa County Attorney's Office, Rebecca Baker representing by conference call  
Nancy McKay-Hills, Tucson Police Department, by conference call  
John Merritt, Pima County Attorney's Office, by conference call  
Sue Stahl, Tucson Police Department  
Sharon Stolpen, City of Phoenix Prosecutor's Office  
David Theel, Pima County Sheriff's Department, by conference call  
Dianne VanHorn, Pima County Superior Court  
David Williams, Gila River Indian Community

**Members Absent:**

Mark Marino, Gilbert Police Department  
Julio Marroquin, Yavapai County Attorney's Office  
K. Clint Metheny, Navajo County Attorney's Office

**Staff Participating:**

Marc Peoples, Program Manager  
Heather Bohnet, Program Coordinator

**Guests Participating:**

Patrick Scott, Glendale City Court  
The Honorable Elizabeth Finn, Glendale City Court  
Aaron Gorrell, Waterhole Justice Consulting, by conference call  
Steve West, Arizona Department of Transportation  
David Knigge, Arizona Department of Transportation

**I. Call to Order and Roll Call**

The meeting was called to order by Chairperson Karl Heckart at 1:30 p.m. Roll was taken and a quorum was declared present.

**II. Minutes of the October 18, 2017 Meeting**

Chairperson Heckart called for a motion on the minutes. Timothy Chung entered a motion to approve the minutes of the meeting held on October 18, 2017. The motion was seconded by Dwight Cloud and was unanimously approved by the Policy Team.

### **III. Criminal Justice Related IT Projects**

#### **A. *Presentation/Demo on City of Glendale e-Warrant System***

Patrick Scott, Glendale City Court, provided an update on the Glendale City Court e-Warrant system. The system went live on Monday, February 12<sup>th</sup>. Warrant information is pulled from AJACS, the court case management system for Glendale City Court, and transmitted to the police department through JWI (Justice Web Interface). Discussion was held in regards to JWI usage among law enforcement agencies and leveraging JWI statewide.

#### **B. *ADOT – Timeline/Capabilities on future integration options for the Criminal Justice Community***

Steve West and David Knigge, Arizona Department of Transportation, presented on motor vehicle modernization innovations and how these innovations could impact law enforcement. Discussion was held on what legislative changes need to be made for implementation of these innovations and when release of these innovations will begin.

#### **C. *Protection Order Update***

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a status update on the Order of Protection and Injunction against Harassment (OP/IAH) project. A review of the OP/IAH process and new automated system was discussed. An update was given on HB 2249, Protective Order Provisions. Aaron Gorrell, Waterhole Justice Consulting, presented a Proof of Concept demonstration of the new Order of Protection/Injunction against Harassment system.

#### **D. *Conditions of Release Update***

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a background of the Conditions of Release project and sharing of Conditions of Release. The next step of the project is to meet with the presiding judges to discuss the standardization of Conditions of Release.

### **IV. Call to the Public**

Chairperson Heckart made a call to the public. No members of the public addressed the Policy Team.

### **V. Date, Time, and Location of Next Meeting**

The next Policy Team meeting will be held on Thursday, June 7, 2018 at the Arizona Criminal Justice Commission at 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

### **VI. Adjournment**

The meeting was adjourned at 3:22 p.m.

Respectfully submitted,



Andrew T. LeFevre  
Executive Director

Audio recording available upon request.



**POLICY TEAM  
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November 01, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Update on Current CJ Systems Improvement Projects

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**TO:** Chairperson and Policy Team Members

**FROM:** Marc Peoples, Program Manager  
CJ Systems Improvements Program

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

A briefing will be provided on the discussions and current progress of the following projects:

- A. E-Warrants
- B. Form 4 Automation
- C. Orders of Protection
- D. Conditions of Release
- E. Juvenile Delinquencies and NICS
- F. Arizona Disposition Reporting System (ADRS) and Courts
- G. Mobile Fingerprinting (2FID)

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

# IV

**POLICY TEAM  
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**Request for Policy Team Action**

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November 01, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	2019-2023 CJ Systems Improvement Strategy

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**TO:** Chairperson and Policy Team Members

**FROM:** Marc Peoples, Program Manager  
CJ Systems Improvements Program

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

Review and discussion on the upcoming CJ Systems Improvement Strategy for 2019-2023.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A