

**Information Technology and Systems Improvement Committee
Minutes
November 8, 2018**

A public meeting of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on November 8th, 2018, at the Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007.

Members Present:

David Byers, Chairperson, Director, Administrative Office of the Courts
Joe Brugman, Chief, Safford Police Department, by conference call
Frank Milstead, Director, Department of Public Safety, Lt. Timothy Chung representing
Greg Mengarelli, by conference call
Sheila Polk, Yavapai County Attorney
Daniel Sharp, Chief, Oro Valley Police Department, Kara Riley representing
Steve Stahl, Chief, City of Maricopa Police Department

Members Absent:

Mark Napier, Pima County Sheriff's Office

Staff Present:

Andy LeFevre, Executive Director
Marc Peoples, Program Manager
Heather Bohnet, Grant Coordinator
Molly Edwards, Public Information Officer/Legislative Liaison
Kyle Walraven, Project Manager

I. Call to Order and Roll Call

The meeting was called to order by Chairperson David Byers at 1:32 p.m. The roll was taken, and a quorum was declared present.

II. Minutes of the March 15, 2018 Meeting

Chairperson Byers called for any changes or corrections to the minutes. Commissioner Sheila Polk made a motion to approve the minutes of the meeting held on March 15, 2018. The motion was seconded by Lt. Timothy Chung and was unanimously approved by the Committee.

III. Update on Current CJ Systems Improvement Projects

A. Orders of Protection

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided an update on the Orders of Protection and Injunction against Harassment (OP/IAH) project. Regular meetings have been held with the Administrative Office of the Courts. The plan is to have the Interface Control Document completed for courts by January of 2019 and to pilot with Glendale City Court in July of 2019. ACJC will contact law enforcement agencies to determine who has computer terminals in their vehicles, if they have the ability to print from their vehicles, and what record management systems are in use. ACJC will also contact all courts to determine who serves the Court's Orders. A call will be set up with NCIC to discuss validation of the Orders.

B. Juvenile Delinquencies and NICS

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a background on the juveniles adjudicated as a felon, who are prohibited possessors, who are not being reported to NICS. The issue was brought to the Arizona Judicial Council and discussion was held to go forward to put a process in place to send this information to NICS. The statute related to the juvenile prohibition is A.R.S. 13-1904 (H). Discussion was held regarding a cleanup bill for this policy.

C. Arizona Disposition Reporting System (ADRS)

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided an update on the progress of the ADRS implementation projects. Currently four (4) county prosecutor offices are implementing the ADRS XML feed into their case management system. Navajo County, Maricopa County, Yavapai County, and Apache County have been successful in sending information to DPS and receiving the information. Discussion was held on current issues the 4 counties are experiencing. Resources have been allocated to DPS to improve the ADRS infrastructure. Funding has been provided by the Governor's Office to implement ADRS in all county attorney offices. These offices will be implemented in a phased approach.

D. Mobile Fingerprinting (2FID)

Heather Bohnet, Criminal Justice Systems Improvement Grant Coordinator, provided an update on the progress of Mobile Fingerprinting project. Phase I has been completed, and devices have been implemented in all 13 AJACS Courts and Maricopa County Superior Court. Pima County did not participate, and Santa Cruz, Coconino and La Paz County Superior Courts are not currently utilizing the devices. The project is currently planning for Phase II, to verify that an individual has been fingerprinted for charges they are being sentenced for.

E. Conditions of Release

Marc Peoples, Criminal Justice Systems Improvement Program Manager, reported on the Conditions of Release project. A meeting was recently held with the presiding judges and findings of a study done by the Administrative Office of the Courts, Adult Probation were presented. This study determined that electronic sharing of conditions with law enforcement is feasible. Next steps of this project are to look at the policies and standardization of the Release Order form and to create a workgroup to identify gaps in the system. Discussion was held on the enforcement of Conditions of Release.

IV. Call to the Public

Chairperson Byers made a call to the public. No members of the audience addressed the Committee.

V. Date, Time, and Location of Next Meeting

The next Information Technology and Systems Improvement Committee meeting will be at the call of the Chairperson.

VII. Adjournment

The meeting was adjourned at 3:12 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew T. LeFevre". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Andrew T. LeFevre
Executive Director

Audio recording is available upon request.